HERITAGE SPACE VI

APPLICATION GUIDELINES

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Short description of Heritage Space

Heritage Space was initiated in 2016 by CHwB Kosovo with the aim to encourage artists, researchers and other professionals in the field of culture, creative industry, and digital humanities to preserve cultural heritage through research and documentation. Through professional mentorship and technical support, the platform encourages innovative approaches in addressing cultural heritage, with the aim to initiate meaningful conversations about the past in the present and the future.

Our platform's long-term goals

— Commission and support the production of new works
— Connect cultural heritage with arts and other cultural practices
— Explore new and creative ways of preserving, promoting and reviving cultural heritage
— Contribute to the reinforcement of the network between different cultural sectors and disciplines
— Raise awareness on the importance of cultural heritage as a source for cultural, social and economic development
— Contribute to youth employment within the cultural sector

Heritage Space VI will support the following themes:

Archiving Discontinuities

Scattered documents, closed doors and institutional amnesia call for a questioning of archival practices and lack thereof. Archives are structures of collective memory and historical continuity. The role of institutions is to actively collect, preserve and make the archival records accessible for the public. How then do we deal with the absence and partiality of archives of transition? Can we reclaim lost histories from the existing archives in Kosova? How to recover ephemeral materials and to establish the archives of collective memory? Could an experimental approach help us to propose an alternative narrative to the missing historical evidence?

We invite proposals that seek to engage and activate archives to offer new ways of thinking about the past and present, by recovering various local histories otherwise unknown or forgotten. Works can include research into the historical formation of institutions such as the birth and death of cultural institutions, social history of factories, national minority organisations and feminist platforms. We encourage research in dealing with the archives of opposition, or counter-archives, such as alternative platforms of learning, workers strikes, and underground and subcultural movements, as well as alternative research methodologies (i.e. queer tactics or feminist strategies) that have developed out of a response to lack of access to archives or erasure from historical records.

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Heritage of Crises

Most contemporary societies have their scars of history leading to or resulting from war, civil unrest, systematic social oppression and discrimination. These periods of crises have social, psychological or historical repercussions that can be traced in a range of events, sites or practices which, in our particular context, can include: places and practices of resistance, protest, and various manifestations of civil disobedience. Heritage of Crises may also be found in concrete places and events that pertain to the memory of atrocities, such as: massacres and executions, wartime sexual abuse, paths of displacement, locations of disappearances, tangible and intangible loss, places related to prisoners of war and civil or political prisons.

Moreover, methodologies which aim to commemorate, remember, preserve, archive and document, individually or institutionally, the narratives and memory of the aforementioned sites, events and practices, or that provide new approaches to dealing with the past practices, are also areas of interest for research, interpretation and documentation.

Storytelling & Interpretation

Placed in tandem, Storytelling and Interpretation play an important part in changing the way we approach, experience, and communicate cultural heritage. Rather than factual details, Storytelling and Interpretation focuses on people, past, and sense of place, as such it is about unveiling the human story behind our heritage.

Storytelling and Interpretation can include: individual, collective and national histories preserved and narrated as stories, narratives based solidly on well-researched facts, local knowledge and gossip, fairy tales, myths, legends, word of mouth, songs, visual stories, fictions built on truths, which all in all, through a variety of media reveal perspectives that intend to entertain, educate, preserve and enrich our shared culture.

What will Heritage Space VI provide?

Heritage Space will:
— Offer mentorship, consultation and expertise through three selected mentors who will assist during the development and final presentation of selected projects.
— Assist on creating a network of different creative individuals & institutions necessary for the successful development of the selected projects.
— Offer financial support for the involved parties in the projects. The average grant will be 6,000 EUR and grant amounts will not exceed 10,000 EUR. Additional funding will be provided for the public presentations of final works.

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— Provide promotional support to the selected projects throughout their development and finalization.
— Organize public presentations for the selected projects.
  Public presentations will be considered only for projects whose development follows the standards of implementation set by the contractual agreement between the beneficiary and the Heritage Space platform.
— Provide visual documentation of each public presentation.
— Highlight the final projects in a yearly Heritage Space publication, which encourages discourse and brings together additional perspectives on the edition's projects and themes.

Mentorship process
For each edition, Heritage Space Platform selects a group of mentors who offer their expertise to support the beneficiaries during every phase of the project, from development to finalization. A mentor is someone who provides advice, information and insight based on their experiences to address issues and opportunities that might arise during each project implementation. Once the beneficiaries of Heritage Space VI are selected, mentoring sessions will be scheduled throughout the implementation process, based on the specific needs of each project. Depending on the needs of the projects, each beneficiary will get a maximum 40 hours (5 working days) of one-on-one sessions with their respective mentors throughout the six months of the implementation process.

A successful mentorship process requires that all parties involved play an active role in establishing and maintaining a positive, constructive and respectful dialogue. Our mentors will offer support through honest feedback regarding the concept and technical needs of a project, and carefully planned mentoring sessions that take into consideration realistic goal-setting, appropriate research, access to important information and data, as well as networking with relevant individuals or institutions necessary for the development of the project. Furthermore, our mentors will offer advice on the promotion, dissemination and communication strategy of the final projects. Heritage Space beneficiaries are encouraged to play an active role by taking responsibility over the process, regularly reflecting on the needs of the project and communicating them during the one-on-one sessions. To make the most of the Heritage Space platform, we expect our beneficiaries to be open to challenges, be able to set goals and follow through on mutually agreed actions.

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Mentors of Heritage Space VI
Doruntina Basha/ Playwright, Screenwriter
Sezgin Boynik/ Researcher, Editor
Arnisa Zeqo/ Curator, Writer, Educator

Click here for more information about the mentors.

Who is eligible to apply?
— All residents of Kosovo over the age of 21 regardless of gender, ethnicity and/or background. Applicants who do not have Kosovan nationality must include proof of residency.
— Individuals whose ideas are based on new opportunities offered by art & culture, creative industries and particularly cultural heritage.
— Those with elementary knowledge of both cultural heritage and the respective creative field/theme.
— Visual artists, designers, filmmakers, writers, researchers, performers, curators, historians, anthropologists, photographers, craftsmen and anyone whose creative activity fits with the application criteria.
— A maximum of two individuals can apply with one project idea.

*Career status is not a priority, since ideas can be phenomenal irrespective of work experience or academic background.

*Applications are accepted in Albanian, Serbian and English.

*It is recommended you invest some time before submitting your application. Do not limit your ideas only to tangible culture (buildings or objects). Cultural heritage encompasses a much broader area of social life.

What we don't support:
— Projects which aren't related to arts & culture, creative industries and don't intersect with local cultural heritage;
— Projects proposed by non-individual entities such as organizations/companies/NGOs;
— Ideas that are past the conception and development stage and are already being implemented, or projects that are already supported by other organizations. The goal of Heritage Space is to offer developmental support during the implementation period, so projects that are at their completion stage are ineligible.
— Ideas related to built heritage conservation, adaptive reuse and archeological excavation;
— Applicants who have been selected as beneficiaries of previous Heritage Space editions. However, if you have been involved in a previous Heritage Space project only as a collaborator, you are eligible to apply.

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The implementation of projects
— The implementation period of supported projects will start in February 2022 and terminate in July 2022.
— All projects need to be ready for public presentations during August and September 2022.
— Project leaders will need to report about project progress on a monthly basis.
— Project leaders will collaborate with the Heritage Space team during the preparation and implementation process of public presentations.
— Beneficiaries need to be open to discuss stages of project development with their mentors.
— Each beneficiary can work with more than one mentor.
— All payments must be processed before July 15th, 2022.
— Additional fundraising for the project is possible, but will be subject to the terms and conditions of the contract signed between the beneficiary and the Project Manager of Heritage Space.

Potential limitations
The Heritage Space platform is aware of potential limitations that may take place due to the current global pandemic. Implementation of certain activities may be altered and/or postponed. However, our team will take into consideration any potential future limitations and will seek to adapt accordingly in joint agreement with the beneficiaries.

Expenses that cannot be included in the budget table:
— Public Presentation costs;
— Expenses for other existing personal or professional projects;
— Purchases of equipment such as: laptop, camera, sound equipment, mobile phone etc.
— Payment of personal debts or utilities.
— Expenses that do not relate directly with the content and objectives of the proposed project.

* In addition to project expenses, we suggest you allocate yourself a 'project leader's fee' for the period you will be working on your project.

Assessment process

Phase 1 (11 - 15 January 2022):
All submitted applications are checked by the Heritage Space team to ensure whether they comply with the eligibility criteria and whether they are complete. Applications that are incomplete will not be assessed by the Evaluation Committee in the second phase.

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Phase 2 (17 - 27 January 2022):

All eligible applications in line with the required documents proceed to the evaluation phase. The members of the Evaluation Committee will be announced on the CHwB Kosovo website publicly, once the Open Call is officially closed. The Evaluation Committee represents professionalism and expertise related to the fields and themes addressed in the Heritage Space edition. During this phase, the Evaluation Committee will make a selection of applicants who will be invited for face-to-face interviews in the third phase. Applicants who do not pass the second phase and are not selected for interviews will be notified by email.

Phase 3 (27 January - 14 February 2022):

Applicants that pass the second phase of evaluation will be invited to present their concept in an interview before the Evaluation Committee. Each interview will last max 30 minutes. If desired, the candidates can present additional materials and details related to the proposed project. The applicants who successfully pass the interview will be invited to finalize their proposed Action Plan and the revised Budget in the event of modifications proposed by the Evaluation Committee after which a contract will be signed by February 20th.

Evaluation criteria

The Evaluation Committee shares the vision and values of the Heritage Space platform regarding diversity, openness and inclusivity. The committee will assess the applications in an impartial manner adhering to the values and principles of Heritage Space platform.

The evaluation of applications is made on the basis of the information provided in the submitted documents and is judged according to the criteria below:

— Quality: The quality of the idea, proposed use of method, materials and techniques.
— Creativity: The creative and innovative merit of the idea proposed.
— Suitability: The level at which the idea corresponds to the objectives of Heritage Space - the manner in which the idea tackles cultural heritage, history, arts and interdisciplinarity.
— Specificity: The clear and descriptive presentation of the activity/ idea.
— Sustainability: The idea/ proposal is able to "live independently" after its finalization and its relevance is not conditioned on a temporary basis.
— Budget: Preparation of what finances will be necessary for your idea, budgetarily reasonable.
— Time Management: The project must be finalized within five months. The proposals which best lay out how they will organize their time are prioritized.
— Presentation/ Communication Strategy: How applicants expect and

plan to present or communicate the final result of the project. How do the applicants approach the public and try to find the audience for their project/ work.
— Preliminary Knowledge: The applicant should have elementary knowledge of both, cultural heritage and the medium or discipline through which one is applying. More knowledge is needed regarding the specific topic chosen for application.
— Risk management: The applicant should be aware of various obstacles which might risk the successful implementation of their project (technical, institutional, bureaucratic, accessibility etc).
— Accessibility: The final work is accessible for the public in the long-term.

How is Heritage Space funded?

The Heritage Space project is implemented by CHwB Kosovo. The project activity is funded by the Swedish Government and the Ministry of Culture, Youth and Sport.

CHwB Kosovo is part of the ILUCIDARE - an International Network that will offer support and promotion to all beneficiaries supported by the Heritage Space platform.

Requirements and deadline

For an application to be taken into consideration the following is required:
— Completed application form;
— CV (and portfolio, if available);
— Personal ID (scanned);
— Residency Permit (for non-citizens);
— You may attach additional documents that are related to the project such as videos, audios, sketches, publications, or other documents that may be useful for the selection process, as long as they are shared via email and are no larger than 20 MB.

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Please complete the application form in full by computer. The application form, together with other required documents should be submitted no later than: **January 10th, 2022 (time 23:59)**, via email: **chwb.kosovo@gmail.com**. When submitting the application via email, please write in the subject line: **"Application for Heritage Space 2022 (Name Surname)".**

Questions?

If you need more information on Heritage Space and the application process, please attend our Online Information Session which will be held during December 2021. To do so, please follow our social media outlets for updates.

For any additional information please check our Facebook page CHwB Kosovo as well as our web page www.chwb.org/kosovo, or contact us at chwb.kosovo@gmail.com , before January 10th, 2022.

Please note that we only respond to questions via email.